

III. Reading Assignment:

On the basis of lectures and case studies, the participants will be given some selected books and articles to study in the library.

IV. Guided Field visits:

Visit to local level project areas, relevant institutions and some important areas;

V. Practical work:

The participants will be given an outline to formulate and design monitoring and evaluation frame on the basis of their experiences gathered from the training.

PARTICIPANTS

The participants of the course are expected to be junior and mid level professionals and managers of GOs and NGOs engaged in development project planning and implementation. The number of participants is expected to be 20 in each batch.

DURATION

Duration of course will be one week including fieldwork and other assignments.

COURSE FEE

Course fee (including food and accommodation) of Tk. 3,000.00 (Taka three thousand) only will be charged to each participant. This fee can be paid by the participant him/herself or nominating agency. Traveling cost will be borne by the participants or by their sponsoring organizations.

ACCOMMODATION

The course is residential. BARD will provide accommodation for all participants in the campus.

ACADEMIC STAFF

Senior faculty members of BARD having long experiences in training, research and local level project management with background in social and natural sciences will be associated with the course. Selected guest speakers may also be invited to deliver lectures and share experiences.

AWARD

On successful completion of the course, each participant will be awarded with a certificate.

ADDRESS FOR CORRESPONDENCE

Director (Training)

BARD, Kotbari, Comilla-3503

Tel : 880-81-60601-6 (PABX)

Fax : 880-81-68406

Email : dgbard1959@gmail.com

trainingbard@gmail.com

Web : www.bard.gov.bd

TRAINING COURSE ON

Monitoring and Evaluation of Developing Projects

Duration : One Week



Bangladesh Academy for Rural Development
Kotbari, Comilla

INTRODUCTION

Project is the cutting edge of development throughout the world. It is observed in many developing or undeveloped countries that most of their projects can show satisfactory results when efficiency in the implementation of projects is taken into account. The main causes of poor physical and financial performances of the projects are the weaknesses in project planning, implementation, monitoring and evaluation. Bangladesh is no exception to it. The available resources for development of the country are very limited. So, for effective use of resources it needs realistic plans, proper procedure of implementation, effective mechanism of monitoring and results oriented techniques of evaluation. Besides, proper project planning, implementation, monitoring and evaluation are required for sustaining rural development projects.

Bangladesh Academy for Rural Development (BARĐ), Comilla is the pathfinder of many rural development models where participation of all categories of rural people, local level organizations and other government and non-government organizations is ensured. On the basis of this experience, BARĐ has designed a training course on Monitoring and Evaluation of Development Projects for junior and mid level project planners and professionals and managers of government, non-government and local level organizations who are involved in rural development activities.

OBJECTIVES

The general objective of the course is to acquaint the participants with the key elements necessary for

effective monitoring and evaluation of development projects. The specific objectives of the course are to :

- i. Describe the concepts of development project planning with special reference to rural development;
- ii. Identify and use different project monitoring and evaluation indicators, techniques and MIS necessary for successful project management; and
- iii. Share experiences gathered on monitoring and evaluation of rural development projects among the participants themselves.

COURSE CONTENTS

Module-I: Conceptual Aspects

a) Development of project planning, definition, rationale, approaches and strategies; plans and projects planning environment.

Module-II: Monitoring and Evaluation of Development Project

- a) Project appraisal, management, strategies, methods and techniques of project implementation;
- b) Assessment of project risk and uncertainty, EIA;
- c) Assessment of financial, economic and social impacts of rural development projects;
- d) PRA/PLE, RRA techniques for collecting information for planning;
- e) Participatory monitoring and evaluation of the project.

Module III: Development Project Implementation, Monitoring and Evaluation

- a) Project implementation strategies;
- b) Budgeting and disbursement;
- c) Monitoring and Evaluation: Concept and difference between monitoring and evaluation;
- d) Identification of variables and indicators;
- e) Different approaches, methods for monitoring project activities; MIS in project management;
- f) Methodology and Indicators to be used in evaluation of economic, social, credit, training, agricultural and group activities of the project;
- g) Preparation and use of LOGFRAME in monitoring and evaluation;
- h) Project Planning Techniques : Gantt Chart, Network Analysis: Use of PERT and CPM ;
- i) Conducting surveys and other studies for monitoring and evaluation of the project.

TRAINING METHODS

The following methods will be followed in conducting the course:

- I. **Lectures :**
Lectures followed by discussions and supply of handouts.

- II. **Case Study:**
Preparation of case studies on selected successful projects for group works.